



Potential

Your reliable partner

創 訊 光 碟 有 限 公 司

POTENTIAL OPTICAL MEDIA LIMITED  
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# Order Confirmation Form

>> Audio CD / VCD / CD-ROM / DVD \*

\* Delete as inappropriate  
[] Tick the box if appropriate

**Order** Client: \_\_\_\_\_  
Sales person: \_\_\_\_\_ Initial order / Repeat order\*  
Stock code: \_\_\_\_\_ Title name: \_\_\_\_\_  
Request delivery date: \_\_\_\_\_ Quantity: \_\_\_\_\_ set / pcs

**Master** Input master: DAT / CD-R / CD / VCD / MD / FTP / Others:\* \_\_\_\_\_ Qty: \_\_\_\_\_ pcs  
Special effect, please specify: \_\_\_\_\_

**Printing Method** **Silk Screen / Offset\***  
No of Color: \_\_\_\_\_ Pantone color code: #1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_  
White background: Yes / No\* Color Proof: Yes / No\*

**Attributes** [ ] Normal CD: Product Size: 80 mm<sup>2</sup> / 120 mm<sup>2</sup> \*  
[ ] Credit Card CD: Product Size: 86 x 60 mm<sup>2</sup> / 88.6 x 63.4 mm<sup>2</sup> \*  
[ ] Die-Cut CD: Product Size: Tailor-made

**Packing** [ ] Single packing (Jewel box, black tray, booklet, Inlay insertion)  
[ ] 2 CDs double slim pack (Jewel box, black tray, booklet, Inlay insertion)  
>>> [ ] PolyBag [ ] Cell wrapping [ ] Shrink wrapping  
[ ] Plastic wallet [ ] Window envelope [ ] Paper envelope [ ] Bulk pack

**Material Arrivial Date** Master: \_\_\_\_\_ Film: \_\_\_\_\_ Print proof: \_\_\_\_\_  
Printing matters: \_\_\_\_\_ Others: \_\_\_\_\_

**Delivery** Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_ Tel. no.: \_\_\_\_\_

**Remarks** \_\_\_\_\_  
\_\_\_\_\_

Issued by Potential Optical Media Ltd.

Confirmed by client (with company chop)

\_\_\_\_\_  
(Authorized signature / Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Authorized signature / Name)

\_\_\_\_\_  
Date